

SRI PADMAVATI MAHILA VISVAVIDYALAYAM
(WOMEN'S UNIVERSITY), TIRUPATI
Accredited by NAAC with 'A' Grade
DIRECT ADMISSIONS: 2018-19

INSTRUCTIONS TO CANDIDATES
For Admission into
B. Vocational, Integrated M.Sc., M.A., P.G. Diploma Courses

A. GENERAL

1. The Director, Directorate of Admissions, Sri Padmavati Mahila Visvavidyalayam (Women's University), Tirupati invites applications for admission into various courses through direct admissions in Arts, Humanities and Sciences offered during the academic year 2018-19.
2. All women students of Andhra Pradesh and Telangana states are local students to SPMVV since **SPMVV is under Schedule X**. SPMVV is a state-wide University and admits students from all regions of Andhra Pradesh and Telangana states in the ratio of **42:22:36** for Andhra, Rayalaseema and Telangana regions respectively.
3. The admissions in the University are limited to women candidates only, who are local to one or the other University areas of Andhra Pradesh and Telangana states. Students from all the three regions of the two States can seek admission to various courses offered by the University.
4. Indian Nationals who are natives of other states (other than Andhra Pradesh and Telangana State) are eligible for admission under National Integration Quota (5%). These seats are over and above existing seats.
5. Foreign nationals/NRIs can be admitted without entrance test subject to satisfying the eligibility criteria and production of STUDENT VISA for the period of study in the University.
6. No candidate is entitled to pursue more than one full time course at a time. If admitted, no candidate can undertake any other assignment or employment, or study any other course simultaneously with the exception of evening part-time courses offered by the concerned University.
7. The University reserves the right to run or not to run a particular course basing on the economic viability depending on the number of candidates who opt to join in it. Minimum 5 students for Regular and 10 Students for Self Financing course.
8. If it is proved that any of the certificates submitted by a candidate was tampered or fake, the candidate not only loses seat but is also liable for prosecution.
9. Notwithstanding anything in this booklet, the rules and regulations that are in force in the University from time to time are applicable.
10. The University reserves the right to modify Courses / Seats and the same will be made available in the university website www.spmvv.ac.in and www.spmvvdooa.in.

B. COURSES OFFERED THROUGH DIRECT ADMISSIONS

The regular (R), Payment and Self Financing (SF) courses offered by the University are as follows:

AVAILABILITY OF SEATS IN DIFFERENT COURSES

Course	Regular	Self Finance	Payment
M.Sc. Biotechnology (5 years Integrated) (SF)	-	30	-
M.Sc. Food Technology (5 years Integrated) (SF)	-	40	-
Master's in Fine Arts (5 years Integrated) (SF)	-	10	-
B. Voc. Fashion Technology and Apparel Designing (3 Years) (SF)	-	50	-
B. Voc. Nutrition and health care Science (3 Years) (SF)	-	50	-
P.G. Diploma in Early Child Hood Care and Education (R)	10	-	-
P.G. Diploma in Family Health and HIV/AIDS Counseling (One Year)	-	30	-
Advanced P.G. Diploma in Bioinstrumentation (SF)(One Year)	-	20	-
PG Diploma in Food Safety & Food Quality (6 months) (Add-on courses in collaboration with Deccan Education Society's Fergusson Centre for Higher Learning)	-	Minimum 30 , Maximum 60 students	-
PG Diploma in Bioinformatics (6 months) (Add-on courses in collaboration with Deccan Education Society's Fergusson Centre for Higher Learning)	-	Minimum 30 , Maximum 60 students	-

C. ELIGIBILITY CRITERIA

Course	Eligibility
M.Sc. Biotechnology (5 years Integrated) (SF)	Intermediate Examination with Bi.PC/ M.Bi.PC
M.Sc. Food Technology (5 years Integrated)(R)	Intermediate Examination with Bi. PC /M.P.C with 50% marks in groups

Master's in Fine Arts (5 years Integrated) (SF)	(i) Intermediate or + 2 or Higher Secondary (ii) Degree and Training under Guru or Reputed institution for 5 years are eligible to be admitted in the 4th year directly
B. Voc Fashion Technology and Apparel Designing (3 Years) (R)	Any Intermediate (vocational and general) with 45% marks.
B. Voc Fashion Technology and Apparel Designing (Second year) (lateral Entry) (R)	-Any Intermediate (vocational and general) with 45% marks. -Candidates with 3 year polytechnic Diploma in Garment technology (DGT)
B. Voc. Nutrition and Health Care Sciences (3 Years)	Intermediate (Bi. P.C/M.P.C/ Vocational courses) with 45% marks in groups. For Lateral Entry in Second Year Candidates with diploma in Nursing/Pharmacy/ Life Sciences
P.G. Diploma in Early Childhood Care and Education (R)	Any Graduate including B. Sc Nursing with 50% marks in groups
P.G. Diploma in Family Health and HIV/AIDS Counseling (One Year)	Any Graduate
Advanced P.G. Diploma in Bioinstrumentation	Any PG Degree in Subject related to Life Sciences
PG Diploma in Food Safety & Food Quality (6 months)	Any Graduate from life science
PG Diploma in Bioinformatics (6 months)	Any Graduate from life science

D. HOW TO APPLY

1. Eligible candidates may submit their application through online.
2. The online applications are made available in the website www.spmvvdooa.in
3. Candidates should submit filled-in application through online along with application registration and processing fee of Rs.425/- paid through Andhra bank (Bill desk) payment gateway using credit/ debit card/ Internet banking.
4. Application form can also be downloaded and filled-in application shall be sent along with a processing fee of Rs.425/- drawn in the form of **D.D in favor of Director, Directorate of Admissions , SPMVV, Tirupati on or before 05-05-2018** by post or in person to the **Director, Directorate of Admissions , SPMVV, Tirupati.**
5. **Incomplete applications will be summarily rejected.**
6. Candidates interested to apply for more than one course should select courses online appropriately or the students who downloaded the application should submit a separate application forms.

E. LAST DATE FOR RECEIPT OF FILLED-IN APPLICATIONS

Last Date for the receipt of filled-in Applications or online application submission is 05-05-2018

F. RANKING

- a. The ranking will be based on qualifying examination marks.
- b. When there is a tie, it will be resolved as per seniority in age.

G. ADMISSION PROCEDURE

- a. The candidate should have passed the qualifying examination with minimum percentage of marks as mentioned in Section C (in the instructions booklet) when she is called for the counseling for admission, failing which the qualified candidates next in rank would be admitted.
- b. Admissions would be made through counseling at Directorate of Admissions, Sri Padmavati Mahila Visvavidyalayam, Tirupati.
- c. Admission into each course will be done by calling at least three candidates for every seat in each category. Candidates have to attend the counseling at the date and time at their own expenses with the required documents and fee.
- d. If a candidate fails to attend the counseling at the specified date and time for whatever reason, she will forfeit the seat and the candidate next in rank will be considered for counseling. Any representation for postponement of the date and time of personal appearance will not be entertained.
- e. Late comers for the counseling on the scheduled date will be considered for the available vacancies at that point of time only. If a candidate attends on the subsequent date of the counseling in the same phase, she may be considered on the next day before the counseling for the candidates scheduled for the day.
- f. If a candidate reports after the counseling for the subject in a given phase is over with some valid reason, such a candidate on written representation may be considered for admission into the subject in the next phase of counseling if only there is a vacancy in the particular category for which she is eligible.
- g. At the time of counseling, the following original documents should be submitted by the candidate:
 - Marks statements of the qualifying examination
 - Transfer and Conduct certificates
 - SSC and Intermediate pass certificates
 - Aadhaar card
 - Six Passport size photographs
 - Study certificates from IX class to qualifying examination
 - Caste certificate in original from the Tahshildar in case of SC/ST/BC candidates(integrated caste certificate or temporary caste certificate taken in 2018)
 - Income certificates from the Tahshildar obtained in 2018

- Relevant certificate in case of other reservations (PH/NCC/NSS/Games & Sports/NI/Cultural Activity)
 - Discharge certificate and service certificate of the parent in case of a child of armed person.
 - Residence Certificate of parents for stay in the states of Andhra Pradesh or Telangana from Tahshildar in case of candidates who have studied outside Andhra Pradesh or Telangana / carried out private study.
 - Migration certificate
 - Anti ragging Affidavit duly signed by candidate and her parent
- h. The cases of pending revaluation will not be considered.
 - i. Admission will be finalized on the day of counseling on the basis of rank obtained in the Intermediate and fulfillment of eligibility criteria subject to rules of reservation. Candidate who cannot produce all the necessary certificates at the time of counseling will forfeit admission and the candidate next in rank would be admitted. If selected, the candidate has to pay the prescribed full fee immediately.
 - j. Cancellation of admission is allowed with a cancellation fee of 10% of the regular or self financing fee paid or Rs.500/- whichever is more until the commencement of second phase of counseling and without refund of fee from the date of commencement of second phase of counseling until the closing of admissions.
 - k. For cancellation of admission after the closing of admissions, one has to pay the total fee for the entire course period without concession and to obtain back the original certificates.
 - l. All the admissions are purely provisional, and the concerned University reserves the right to cancel the admission at any stage.

H. LOCAL AND NON-LOCAL CANDIDATES

1. A candidate is treated as **local** to a particular region of Rayalaseema and Andhra regions of Andhra Pradesh and Telangana states if
 - a. she has studied in that region (or stayed in case of private study) for four consecutive academic years ending with the academic year in which he/she has first appeared for the final year qualifying examination.
 - b. she has studied (or stayed in case of private study) for seven consecutive academic years within the state of Andhra Pradesh/state of Telangana ending with the academic year in which she first appeared for the final year qualifying examination and studied (or stayed in case of private study) for a maximum period in that region.
 - c. In case a candidate has studied (or stayed in case of private study) for equal periods in two different regions during the last seven years, she is local to that region where he/she has studied (or stayed in case of private study) lastly.

2. Any candidate who is not local to one region is treated as **non-local** to that region, if
 - a. She is local to any other region in Andhra Pradesh or Telangana States.
 - b. She resided for a total period of not less than 10 years in Andhra Pradesh or Telangana (Excluding the periods of study outside the State).
 - c. Her parents have resided in Andhra Pradesh or Telangana for a total period of not less than 10 years.
 - d. Her parent/Spouse is presently working in Andhra Pradesh & Telangana in government or allied services.

I. ALLOCATION OF SEATS TO VARIOUS RESERVATION CATEGORIES

1. Seats in each course are reserved for **Rayalaseema, Andhra regions of AP State and Telangana states in the ratio of 22:42:36 respectively**. Of the seats reserved for each region, 85% seats are filled with local candidates of that region, while the remaining 15% seats are filled with local or non-local candidates of that region by merit.
2. Seats allocated for different reserved categories are as follows: SC-15%, ST-6%, BCA-7%, BCB-10%, BCC-1%, BCD-7%, BCE-4%, NCC-1%, NSS-1%, Cultural Activities-1% (wherever applicable), Games and Sports-1%, PH (Physically challenged)-3% and CAP (Children of Armed Personnel)-2%. Extracurricular Activities (ECA) and PH are for local candidates only)
3. A vacancy under SC goes to ST and vice-versa if enough SC & ST candidates are not available, the left-over seats will go to OC. A vacancy under one BC group goes to any other BC group on the basis of Intermediate marks. If enough BC candidates are not available, the left-over seats may be filled by the OC Candidates.
4. For admission into ECA seats, participation during the period of study of the qualifying examination alone is considered.
5. Expert committees nominated by the University will certify the suitability and priority of the candidates under special categories (ECA/PH/CAP).

J. FEE PARTICULARS

Each admitted candidate has to pay the fee immediately in the bank counter provided at the counseling venue. In addition to the course fee, each admitted candidate has to pay an additional amount of **Rs.400/- (Rs.250/-for SC/ST category)** towards counseling fee. Extra computer lab fee / library fee is to be paid for certain courses.

Fee concession is allowed to SC/ST/BC candidates of the State of Andhra Pradesh for regular and self financing courses on production of valid caste and income certificates as per

the G.O.s in vogue. Fee concession is not applicable for payment and sponsored/NRI categories.

If both Regular and Self-Financing courses are run for the same subject in a particular college, the fee reimbursement from the Government will be same as the fee reimbursed for regular course, and the SC/ST candidates have to pay the remaining fee vide G.O. MS.No.56, Social Welfare Department, dated 06-10-2003.

If any admitted BC/SC/ST category candidate does not get fee reimbursement from the Government, she has to pay the specified fee to the University. Or if the government reimburses only part of the fee, the student has to pay the remaining fee.

For withdrawal from any regular or self-financing course after the closing of admissions, one has to pay the total course fee without concession and get back the original certificates.

Course	Type	Total Fee(Rs.)
M. Sc Biotechnology (5years)	S.F	41,125
M.Sc. Food Technology (5 years)	S.F	48,600
Master's in Fine Arts (5 years)	S.F	7,950
B. Voc Fashion Technology and Apparel Designing (3 years)	S.F	48,600
B. Voc. Nutrition and Health Care Sciences (3 years)	S.F	48,600
P.G. Diploma in Early Childhood Care and Education	Regular	11,600
P.G. Diploma in Family Health and HIV/AIDS Counseling	S.F	7,950
Advanced P.G. Diploma in Bioinstrumentation	S.F	31,600
PG Diploma in Food Safety & Food Quality (6 months)	S.F	Rs. 12,500/- (+ GST as applicable)
PG Diploma in Bioinformatics (6 months)		

As per Government Norms Fee concession is available for the candidates whose parental income is less than Rs. 2,00,000 for SC/ST Candidates (By producing the income certificate issued in 2018) and for the candidates whose parental income is less than Rs. 1,00,000 for BC/EBC/Minority/PHC Candidates (By producing the income certificate issued in 2018).

K. HOSTEL ACCOMMODATION

Admission into the University does not automatically entitle for accommodation in the Hostels. However On-Campus hostel accommodation will be provided on First come First

Serve basis, based on the availability. Admission to hostels in the University will be made as per the rules in vogue from time to time.

L.RAGGING PROHIBITION ACT

The Supreme Court of India defined ragging in 2001 judgment as:

Any disorderly conduct whether by words spoken or written or by an act which the effect of teasing or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of Shame or embarrassment so as to adversely affect physique or psyche of a fresher or a junior student.

- Ragging is as severe a criminal act as rape
- FIR will be filed without any delay
- Such cases will be accorded priority trial
- Those found guilty may be fined up to Rs. 25,000/-
- Those found guilty may be expelled upto four semesters or entire course whichever is later.
- Those found guilty may be denied admission elsewhere

HRD Ministry and UGC's Anti-Ragging helpline – 1800-180-5522 (Toll Free)

In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that she has indulged in ragging, admission is refused or she shall be expelled from the university.

*** Each admitted candidate should submit Anti-ragging Affidavit Signed by candidate and her parent mandatorily.**